B.S. APPAREL DESIGN & MERCHANDISING (ADM)
INSTRUCTIONS FOR
SUPPLEMENTAL PROGRAM APPLICATION TO BEGIN FALL 2017

DEADLINES AND DIRECTIONS

For New Transfer Students:
• Submit official SFSU application (http://www.csumentor.edu) by November 30, 2016.
• Submit all documents to complete SFSU application to Undergraduate Admissions, 1600 Holloway Ave, SF, CA 94132 by deadline (be sure to check emails from Admissions for directions and deadlines. You can also check www.sfsu.edu/admit for information). Transcripts must include Fall grades. (Do not submit official transcripts to CFS/D Dept; send to Admissions.)
• Submit the Supplemental Program Application online at: https://sfsu.co1.qualtrics.com/jfe/form/SV_0lHOJmU1yq7jSBf between January 4 - 15, 2017.

For Current SFSU Students (Sophomores, Juniors, Seniors):
• Submit ADM Supplemental Program Application online at: https://sfsu.co1.qualtrics.com/jfe/form/SV_0lHOJmU1yq7jSBf between January 4 - 15, 2017.
• Do not apply on CSUMentor again.

CRITERIA FOR EVALUATION OF SUPPLEMENTAL APPLICATION
1. Upper Division Status: you must have earned at least 60 units by the end of Spring
2. GPA: Overall GPA of at least 2.5 (those under 2.5 will not be considered)
3. Prerequisites: prerequisite courses or equivalents completed or in progress: A college level drawing class or fashion illustration, Econ 101, Econ 102, ID 240, and PSY 200. You may apply for the major with the prerequisites in progress or still to be completed.
4. Experience and Personal Statement: see details below
5. Drawing Skills: see details below
6. Writing Skills
7. Overall Presentation: proper completion of application; directions followed.

Points are given for criteria 2-7. Total points will be used to determine acceptance.

REQUIRED MATERIALS FOR ALL SUPPLEMENTAL APPLICATIONS:
1. Listing of Experience: List with bullets experience in ADM or related fields of paid work, internships, volunteer work, or creative activities (include company, city, state, dates, job descriptions; list most recent first). (write into space provided)
2. **Personal Statement of Goals:** *Describe* your professional goals for the next five years. Also include your *commitment* to service/giving back to the profession/community, an important value to ADM and the Department. (write into space provided)

Upload the following to the Qualtrics application:

4. [www.assist.org](http://www.assist.org) information for articulated prerequisite courses, if appropriate.*
   Use ADM as the major, not Art, Economics, or Psychology

5. **College Catalog Course Descriptions** of transferred prerequisites, if **not** on [www.assist.org](http://www.assist.org)

6. **SF State unofficial transcripts** (current students)

7. **Transfer Course Report** on your SF State Student Center (if appropriate)

8. **Official schedule of classes** you are enrolled in for Winter/Spring at your current school(s)

9. **Drawing:** **ONE** original, fashion-related illustration, hand or computer drawn. Put your signature on the front of the drawing.

* If transferring a course from community colleges, go to [www.assist.org](http://www.assist.org) under **SFSU and ADM** program (not Art, Econ, Psych). This lists community college equivalences to ADM courses and prerequisites. Print the agreement for each college attended and upload to this application or copy from the website into the space provided.

   If you would like an evaluation of equivalency for courses not listed on [www.assist.org](http://www.assist.org), from out of state, or from private schools, include the course description from the college/university catalog. Do **not** include course descriptions or course outlines if listed on [www.assist.org](http://www.assist.org).